

Colchester and Parks Recreation

MEETING MINUTES
Colchester Parks & Recreation Commission
June 2, 2014, 7:00p.m.
Town Hall – Room 3

Members Present: E. Kundahl, N. Kaplan, L. Dimock, T. Loskant, D. O'Brien, L. Stephenson, C. Ferrante

Members Absent: L. Stephenson and K. Moody

Others Present: Paula McDowell, C. Hancin, Jeff Blumberger and citizen

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COLCHESTER, CT
2014 JUN -5 PM 12:57
HEATHER A. BRAY
TOWN CLERK

1. **Call to Order**

Chairman Ferrante called the June 2, 2014 meeting to order at 7:07 p.m.

2. **Additions to Agenda**

N. Kaplan **MOTIONED** to add "Discussion and Possible Action on Application for Use of Recreation Facilities" as item #7 and renumber agenda accordingly. **SECONDED** by E. Kundahl. All members present voted in favor, **MOTION CARRIED**.

3. **Citizen's Comments**

None

4. **Acceptance of Minutes: May 5, 2014**

E. Kundahl **MOTIONED** to approve the minutes of the May 5, 2014 meeting with correction on item #11 to read "...closure emails". **SECONDED** by T. Loskant. All members present voted in favor, **MOTION CARRIED**.

5. **Reading of Correspondence**

None

6. **Committee Reports**

- **Facilities** – N. Kaplan asked for clarification on what the expectations are for closure of field #2. C. Hancin stated the line item placed in the budget for repairs to field #2 is still in and the infield is scheduled to close on August 5, 2014. This is contingent on the money for repairs remaining in the budget. C. Hancin stated the rec plex lights were hit by lightening and the fields affected were R1 and R2. A lift needs to be brought in to make repairs to lights. Discussion was had and a suggestion was made that other lights could be angled to cover other fields when the lift is brought in.
- **Finance/Administration** – none
- **Programs** – none
- **Sports Council** – C. Ferrante stated the Sports Council subcommittee met and Frank Ricci submitted notes from the meeting.

- **BOS Liaison** – none
- **BOE Liaison** – none

7. Discussion and Possible Action on Application for Use of Recreation Facilities

N. Kaplan **MOTIONED** to accept the application for use of the recreation facilities on August 3, 2014 for the CSC Kickoff Barbecue with the provision that the date is available. **SECONDED** by T. Loskant. All members present voted in favor, **MOTION CARRIED**.

8. Discussion and Possible Action on RFP for Ice Cream for Summer Concerts

Chairman Ferrante stated one bid (alternate 1 & 2) was submitted from New England Soft Serve for the Summer Concerts. L. Dimock **MOTIONED** to accept bid (alternate 2) from New England Soft Serve at \$151 per summer concert with the inclusion of July 24th at the bid amount of \$75.00 with no exclusivity. **SECONDED** by D. O'Brien. All members present voted in favor, **MOTION CARRIED**.

9. Discussion and Possible Action on RFP for Food Concessions at Summer Concerts

C. Hancin stated 4 bids have been submitted for the food concessions at summer concerts. Discussion was had. E. Kundahl **MOTIONED** to accept Rollinred's bid at \$165 per summer concert including July 24th at the bid amount of \$75.00. **SECONDED** by T. Loskant. All members present voted in favor, **MOTION CARRIED**.

10. Discussion and Possible Action on RFP for Lunches at Camp

C. Hancin stated 2 bids have been submitted for the lunches at camp. Discussion was had. T. Loskant **MOTIONED** to accept John Sawchuck Catering & Concessions to provide the lunches at camp. **SECONDED** by E. Kundahl. All members voted in favor, **MOTION CARRIED**.

11. Recreation Supervisor's Report (Monthly)

A. Pizzutiello and J. Lefler submitted the Recreation Supervisor's report for May that stated the new Archery program has begun, one day safe boating PWC class was held, men's pickup basketball continues to be popular, Kayaking for fun activity has begun with many participants, the new Couch to 5k Class is doing well, the spring New York on your own bus trip held on May 3rd was a success, Jessica has received her certification to lead outdoor recreation and hiking trips and over 200 people participated in the Kickoff day in Groton. N. Kaplan **MOTIONED** to accept the Recreation Supervisor's Report. **SECONDED** by L. Dimock. All members present voted in favor, **MOTION CARRIED**.

12. Recreation Manager's Report

C. Hancin read the Recreation Manager's report that stated sponsorship dollars for summer events are coming in very slowly, the meeting for Endorsed Sport Leagues to reserve the fall is June 23rd at 6pm at Town Hall, Summer Connections was released on May 30th, Colchester Civic Orchestra held their Spring Concert on June 1st, the Dog Park at facilities work completed and the Colchester Community Theater are preparing for this summer workshop of "The Grunch" and conducting auditions starting the week of June 1st. E. Kundahl **MOTIONED** to accept the Recreation Manager's Report. **SECONDED** by L. Dimock. All members present voted in favor, **MOTION CARRIED**.

13. General Comments

Chairman Ferrante asked board members for a volunteer to step up and take the Vice-Chairman position that is now available. N. Kaplan **MOTIONED** to elect E. Kundahl as Vice-Chairman of Parks & Recreation Commission. **SECONDED** by L. Dimock. All members present voted in favor, **MOTION CARRIED.**

Colchester citizen, Tom Glemboski, voiced his concern regarding the poor drainage system located at the town green and his concern for the water that sits on the green following a rain storm. Chairman Ferrante will follow-up with J. Paggioli.

13. Adjournment

E. Kundahl **MOTIONED** to adjourn the meeting at 8:09 p.m. **SECONDED** by T. Loskant. All members present voted in favor, **MOTION CARRIED.**

Respectfully Submitted,
Gina Santos, Clerk